

**Cross Country Yukon  
Board of Directors Meeting  
January 13, 2011**

In attendance:

Kathleen Wood	Bob Nishikawa	Amanda Deuling	Kirk Potter
Grant Abbott	Susan Tinevez	Jan Horton	Alain Masson
Paula Stoker	Amanda Dieckmann		

1. Meeting called to order, 6:30pm
2. Agenda adopted
3. Minutes, December 16<sup>th</sup>, 2010  
Minutes approved (Motion/Grant Abbott, Seconded/Susan Tinevez. Carried)

4. Treasurer's Report  
Treasurer was unable to attend meeting. Administrator reported that large grants, most sponsorship and other significant funding has been received by CCY.

**A recommendation was made to consider placing some of the revenue which is not immediately spent in a GIC.**

5. New Business
  - 5.1 YRAC Committee/application reports needed  
Board members are encouraged to think of any special projects or ideas for the upcoming YRAC application (ie. Events funding, Westerns, Nationals). A committee will be struck shortly to pull together ideas for the application.

**Action Item (1) – Paula. Canvas Board for dates when ready to set up a meeting to work on YRAC application.**

**Action Item (2) – President, Sport Coordinator and Treasurer. Reminder to submit reports for last years YRAC money reporting on spend. These reports will also be used as part of the reporting at the AGM.**

**Action Item (3) – Paula. Send last year's President's report to Kathleen.**

5.2 Set date/time for 5 Year Plan review for YRAC  
5 year plan is submitted with YRAC application. Minor revisions and annual updates are necessary to the 5 year plan.

**Action Item (4) – Item to be added to the next agenda to allow time for review of 5 year plan for YRAC application.**

**Action Item (5) – Paula. Circulate 5 year plan to Board in preparation for next meeting.**

### 5.3 Review of coaching levels – 2015 CWG

At the moment Alain Masson is the only qualified coach (Level 3) for 2015 CWG. There are some coaches who could attain Level 3 when the certification becomes available possibly next fall. Competition development will be the certification that will replace Level 3. All jurisdictions will be in the same situation in trying to attain qualifications for coaches in the new replacement certification. Yukon is no worse off than some other divisions. Yukon will need one male and one female qualified coach.

**Action Item (6) – 5 year plan should include identifying potential coaches and trying to get them eligible for 2015.**

## 6. Old Business

### 6.1 Fundraising/Sponsorships update

Recent work on Fundraising/Sponsorship has identified many opportunities for potential financial support from businesses/organizations in Whitehorse and throughout the Yukon. It has also identified the need to make decisions about the level of sponsorship CCY might want to pursue as well as the types of projects this funding could support. A meeting dedicated to discussing Fundraising/Sponsorship could discuss timelines for pursuing sponsorship, types of sponsorship packages that could be available to companies and businesses, short and long term opportunities, different scales of sponsorships and potential projects associated with these different scales.

**Action Item (7) – Paula. Determine a suitable date to set up a meeting to discuss Fundraising/Sponsorships.**

### 6.2 RCMP checks – reminder new Board members and updates.

Reminder to new Board members to submit RCMP checks and that current board members must update their RCMP checks with CCY every 3 years. A number of current board members are due for RCMP check updates.

### 6.3 Review of Timelines

- 5 year plan meeting
- YRAC application
- Year end reports for YRAC & AGM
- Season end wrap up
- Championships
- Coach wrap ups
- Clean up litter grants (March)

## 7. Committee Reports

### 7.1 High Performance Committee – Jan Horton

The 2011 CWG team has been chosen for approval by the CCY Board. The team consists of Emily Nishikawa, Janelle Greer, Dahria Beatty, Heidi Brooks, Kendra Murray, David Greer, Colin Abbott, John Parry, Knute Johnsgaard and Ray Sabo. Alternates are Katie Peters, Holly Bull, Jeff Wood and Lee Hawkings. Jean-Paul Austring and Ramish Ferris will participate in sit-ski.

**Approval of the 2011 CWG team. (Motion/Jan Horton, Seconded/Grant Abbott. Carried.)**

Although the recently scheduled CWG testing was not able to take place, last year, fall and recent results were used to determine participants and placements were consistent back to last years results.

Coaches attending 2011 CWG will be Alain, Vero, Nick and Scott. Apprentice Coaches will be Amanda and Caroline.

**7.2 Events and Technical Committee – Susan Tinevez**

Marsh Lake Loppet is the next race. Chief of race will be Simi . Alain Masson and Linda Stratis will be TD's.

Arctic Winter Games – Claude Chabot will be chief of race for AWG.

Biathlon race is cancelled due to weather.

**7.3 Leadership Development Committee – Co-Chair Bob Nishikawa**

Part 2 of Level 2 Officials course is scheduled for January 24<sup>th</sup>. There are no further official's courses this season.

Coaching courses are scheduled for Teslin on January 22 and one of the Orange Squad coaches will be going to Tagish for development.

**7.4 Youth Development Committee – Kirk Potter**

Youth Development Chair distributed a draft Job Responsibilities document. He indicated that Community Development should be part of Youth Development and that there needs to be more than one board member dedicated to the work of this committee. Part 6 of the Job Responsibilities was identified as containing content that should be used to recast this position. The President has asked that the Job Responsibilities document be sent electronically to the Board for review and comments.

**Action Item (8) – Kirk. Email draft Youth Development Committee Job Responsibilities to the Board for review and comments.**

**7.5 Squad Representative – Sheri Hogeboom**

Squad Rep was unable to attend the meeting. Administrator reported that Orange Squad coaches received Squad calendars for Christmas, Purple Squad coaches will be receiving theirs.

**8. Sport Coordinator's Report**

Sport Coordinator has recently returned from World Junior Trials. Yukon had 8 athletes participating as well as 6 from their respective Training Centres. 2 athletes qualified, Emily Nishikawa and Janelle Greer and will attend World Championships. Legitimate athlete #'s are going up which means there are more athletes at higher levels competing for the same number of qualifying spots. This is good for Canada, but tough on athletes hoping to make the team.

For Nationals there will be 6 athletes who are local and 6 training outside.

16 athletes for Westerns – a maximum of 12 will be selected.

9. Assistant Sport Coordinator Report

Just recently returned from Thunder Bay and World Junior Trials. She will be heading to communities to teach in the schools. There is uptake in the ski library and use of the skis is happening. Carcross has an after school program, Teslin is participating and Haines Junction is likely starting a program as a coach may be returning to the community.

10. Administrator Report

Nothing further to add to reporting throughout the meeting.

11. Adjournment

Meeting adjourned at 7:55pm

**Next Meeting Thursday, February 10<sup>th</sup>, 6:30pm , Curling Club**