

CROSS COUNTRY YUKON

Board of Directors Meeting

April 15, 2009 12 noon

Sport Yukon

In attendance:

Dermot Flynn	Kathleen Wood	Kirk Potter	Paula Stoker
Amanda Deuling	Alain Masson	Karen McKenna,	Grant Abbott
Leslie Gomm			

1. Meeting called to order at 12:05 PM.
2. Agenda approved (m/GA, s/KM)
3. Minutes of March 23, 2009 Board Meeting adopted (m/GA, s/KM).
4. Treasurer's Report: Paula reviewed; adopted (m/GA, s/LG).
Highlights of discussion included:
 - HP funding less than budget due to outstanding cheques to come in April;
 - Lotteries funding – the account reconciliation has not been completed as not all the proposed items have been purchased;
 - Cheque from Tim Hortons (\$4000) will be deposited April 30, 2009;
 - Kid's Rec. Fund has some additional money at year end, contacted Alain re getting equipment to support the S'Cool program.
5. New Business
 - 5.1 Amanda's Contract/ Haywood Application
 - Email sent to Board to get approval to pay Amanda for April and May to cover the interim period;
 - Application deadline is April 30th and announcement will be made June 15th;
 - Funding if approved would be for fulltime retro-active to April 1.
 - Motion - Pay Amanda \$4000/month for April and May 2009 as per current contract (m/KM, s/KP).
 - 5.2 Clothing for Coaches
 - In the past, clothing has been provided to coaches. Alain is in the process of getting clothing for Red and Blue Squad and would like to get jackets for lead coaches at a cost of ~\$100 for approximately 12 jackets.
 - Motion – Approval for Alain Masson to order jackets for the key squad coaches and leaders up to a value of \$1500.00 (m/LG, s/GA).
 - 5.3 Sponsorship Policy/Matrix
 - Coast Mountain Sports has approached CCY about potential sponsorship of components of the program. They are looking for visibility in the sport of cross country skiing.
 - Prior to pursuing this further it was identified that a sponsorship policy/matrix is needed.
 - Matrix would outline what exposure potential sponsors would get for different levels of funding.

- Amanda, Grant and Leslie will form a sub-committee to deal with the development of a sponsorship matrix and policy.

5.4 Glacier Camp Commitment

- CCY has been awarded part of a week from July 20 to 27th – will share with the National Team.
- Alain stated that to hold our spot they need a partial payment of \$2500 by May 15, 2009;
- Approval of funding for this will not be known until early June – Yukon Sports for Life
- Total cost is ~\$25000 and funding will pay for approximately half
- Motion – Pay a non-refundable deposit of \$2500 to COPA by May 15, 2009 to secure spot at Glacier Camp.

5.5 Recognition from CCY of in-kind donation (Sundog Retreat)

- Year end coach planning meeting was held at Sundog Retreat. It was a very successful meeting with positive feedback from those involved.
- It was held at Sundog Retreat who donated the use of their facility – value of this in-kind donation is \$1500.
- Board acknowledged that we need to take advantage of and recognize this type of donation.
- In-kind donations will be added to the sponsorship matrix/policy.

5.6 Des Duncan/Yukon Foundation

- Deadline to apply is May 31, 2009.
- It was suggested that CCY apply for funding for equipment/ materials for a circuit training course at Mt. Mac.
- Scott Puskas has already approached CCY to do this and Amanda will follow up with him on estimated costs for materials.
- There is still money left over from last years contribution – unable to get the arches originally proposed. Amanda will check to see if she has any receipts for equipment that could be applied towards this funding source. If not, will use to get pylons.

6. Old Business

6.1 Planning Meeting

- Reviewed Kathleen's list that was sent out via email for ideas for planning meeting agenda
- Other suggestions:
 - How to transfer \$\$ for activities to ski club as we transition squads
 - Review of complimentary roles with two boards and paid staff – need to have a WCCSC member on our board and visa versa.
 - Need a good job description for Amanda as we go forward.
- Paula will take Kathleen's list and Alain's input along with other input from Board members to develop an agenda for the planning meeting.

6.2 Board Members intent

- Paula asked Board members to let her know via email by April 30, if they plan to stay on the Board for the 09/10 season.
- Also reminded everyone that she will need their reports for the AGM by May 15.

- 6.3 Early season training centre
 - Kirk would like to see Whitehorse become a permanent early season training area (like Fairbanks), with the ability to access McIntyre trails from Fish Lake Road.
 - Would like to attract sponsors with an early season race
 - Kirk will meet with Alain to discuss further and set up a committee. He will also bring it up for discussion at the joint WCCSC/CCY meeting on May 7.
- 6.4 Review Timelines – reviewed by Paula
 - Ideas for Sport Yukon Awards discussed - to be confirmed at next Board Meeting:
 - Most Improved Athlete – Lee Hawkings / Knute Johnsgaraard
 - Major Awards – David Greer / Janelle Greer / Dahria Beatty

7. Committee Reports

- 7.1 High Performance – nothing else to report
- 7.2 Events & Technical – nothing to report
- 7.3 Leadership Development – CCY has deferred purchase of Lotteries timing equipment until we hear if WCCSC is successful in their application to Lotteries to get the Summit system (early June). If they are successful, we will purchase what we originally applied for (digital clock & headsets), if they are not, we will purchase the Summit system.

Cold Weather Policy – no one replied to grant’s email, so he is going ahead presuming everyone is happy with it. Nationally, there is no consistent policy, but there is fair interest in changing it. Grant will pursue on a Division Level over the next year.

- 7.4 Youth Development – nothing else to report
- 7.5 Squad representative – the squad meetings held last month went very well. Karen met with the parents, and Amanda met with the athletes – the reports/feedback have all been emailed to the Board Members.

8. Sport Coordinator Report – nothing further to add

9. Assistant Coordinator Report – nothing further to report

10. Administrator Report – nothing further to add

Next Meetings:	Joint CCY/WCCSC Meeting	May 7	6:30pm
	CCY Planning Meeting	May 13	5:00pm
	CCY AGM	May 30	9:00am